

## CHAPTER 11 APPLICATIONS

[Prior to 5/18/88, Dental Examiners, Board of[320]]

**650—11.1(153) Examination required for licensure to practice dentistry.** Any person desiring to take the examination to qualify for licensure to practice dentistry in this state must make application to the Central Regional Dental Testing Service, Inc. (CRDTS), 1725 Gage Blvd., Topeka, Kansas 66604, and meet such other requirements as CRDTS may establish for purposes of the examination.

This rule is intended to implement Iowa Code sections 147.29 and 147.34.

**650—11.2(153) Application to practice dentistry.**

**11.2(1)** Applications for licensure to practice dentistry in this state shall be made to the board on the form provided by the board and must be completely answered.

**11.2(2)** Applications for licensure must be filed with the board along with:

*a.* Satisfactory evidence of graduation with a DDS or DMD from an accredited dental college approved by the board.

*b.* Certification by the dean or other authorized representative of the dental school that the applicant has been a student in good standing while attending that dental school. If the applicant is a dentist licensed by another jurisdiction, the applicant shall furnish certification from the board of dental examiners of that jurisdiction that the applicant is a licensed dentist in good standing.

*c.* Evidence of successful completion of Part I and Part II of the examination, with resulting scores, administered by the Joint Commission on National Dental Examinations. At the discretion of the board, any dentist who has lawfully practiced dentistry in another state or territory for five years may be exempted from presenting this evidence.

*d.* Evidence of successful completion of the examination, with resulting scores, administered by the Central Regional Dental Testing Service, Inc.

*e.* The fee as specified in 650—Chapter 15 of these rules is nonrefundable to applicants whose applications are considered by the board. A statement of reasons for rejection shall be sent to the applicant.

*f.* Successful completion of the jurisprudence examination administered by the board of dental examiners.

**11.2(3)** The board may require additional information be provided by the applicant relating to character, education and experience as may be necessary to pass upon the applicant's qualifications.

**11.2(4)** Applications must be signed and verified as to the truth of the statements contained therein.

This rule is intended to implement Iowa Code section 147.3.

**650—11.3(153) Application for dental licensure by credentials.** The following requirements must be satisfied prior to licensure to practice dentistry in Iowa through the procedure of licensure by credentials:

**11.3(1)** Applications for licensure by credentials to practice dentistry in this state shall be made to the board on the form provided by the board and must be completely filled out.

**11.3(2)** Applications must be filed with the board along with:

*a.* Satisfactory evidence of graduation with a DDS or DMD from an accredited dental college approved by the board.

*b.* Evidence of successful completion of Parts I and II of the examination of the Joint Commission on National Dental Examinations, with resulting scores, or evidence of having passed a written examination during the last ten years that is comparable to the examination given by the Joint Commission on National Dental Examinations.

c. Evidence that the applicant has not failed the clinical examination of CRDTS or comparable state board examination within the last three years.

d. Evidence of a current, valid license to practice dentistry in another state, territory or district of the United States issued upon clinical examination.

e. Certification by a state board of dentistry, or equivalent authority, from a state in which applicant has been licensed for at least five years immediately preceding the date of application and evidence of having engaged in the practice of dentistry in that state for five years immediately preceding the date of application or evidence of five years of practice satisfactory to the board.

f. Certification by the state board of dentistry or equivalent authority in which applicant has engaged in the practice of dentistry that the applicant has not been the subject of final or pending disciplinary action.

g. List of professional societies or organizations of which the applicant is a member.

h. Statement as to any claims, complaints, judgments or settlements made with respect to the applicant arising out of the alleged negligence or malpractice in rendering professional services as a dentist.

i. Evidence that the state, territory or district from which the applicant comes, extends licensure without examination to Iowa dentists who hold a current license, graduated from an accredited dental school, and have had five consecutive years in the practice. Submission of a copy of the dental licensing law and regulations of the jurisdiction will satisfy this requirement.

j. When the applicant does not meet the requirements for licensure by credentials specified in 11.3(2) "i," the board will accept successful completion of a national specialty examination in lieu of 11.2(2) "d."

k. The fee for licensure by credentials verification as specified in 650—Chapter 15 of these rules shall be made payable to the Iowa State Board of Dental Examiners. Applications considered by the board are nonrefundable.

**11.3(3)** Applicant shall appear for a personal interview if requested to do so by the board.

**11.3(4)** The board may also require such examinations as necessary to evaluate the applicant for licensure by credentials, including jurisprudence, oral diagnosis and treatment planning.

**11.3(5)** Applications must be signed and verified as to the truth of the statements contained therein. The license, if issued, may be revoked upon evidence of misinformation or substantial omission. All information given will be investigated for verification. A minimum of 60 days will be required for the investigation.

**650—11.4(153) Examination required for licensure to practice dental hygiene.** Any person desiring to take the examination to qualify for licensure to practice dental hygiene in this state must make an application to the Central Regional Dental Testing Service, Inc. (CRDTS), 1725 Gage Blvd., Topeka, Kansas 66604, and meet such other requirements as CRDTS may establish for purposes of the examination.

This rule is intended to implement Iowa Code sections 147.29 and 147.34.

**650—11.5(153) Application to practice dental hygiene.**

**11.5(1)** Applications for licensure to practice dental hygiene in this state shall be made to the board on the form provided by the board and must be completely answered.

**11.5(2)** Applications for licensure must be filed with the board along with:

a. Satisfactory evidence of graduation from an accredited school of dental hygiene approved by the board.

b. Certification by the dean or other authorized representative of the school of dental hygiene that the applicant has been a student in good standing while attending that dental hygiene school. If the applicant is licensed as a dental hygienist by another jurisdiction, the applicant shall furnish certification from the appropriate examining board of that jurisdiction that the applicant is a licensed dental hygienist in good standing.

- c. Evidence of successful completion of the examination, with resulting scores, administered by the Joint Commission on National Dental Examinations.
- d. Evidence of successful completion of the examination, with resulting scores, administered by the Central Regional Dental Testing Service, Inc.
- e. The fee as specified in 650—Chapter 15 is nonrefundable to applicants whose applications are considered by the board. A statement of reasons for rejection shall be sent to the applicant.
- f. Successful completion of the jurisprudence examination administered by the board of dental examiners.
- g. Evidence that the applicant possesses a valid certificate in a nationally recognized course in cardiopulmonary resuscitation.

**11.5(3)** The board may require additional information be provided by the applicant relating to character, education and experience as may be necessary to pass upon the applicant's qualifications.

**11.5(4)** Applications must be signed and verified as to the truth of the statements contained therein.

This rule is intended to implement Iowa Code sections 147.3, 147.80 and chapter 153.

**650—11.6(153) Application for dental hygiene licensure by credentials.** The following requirements must be satisfied prior to licensure to practice dental hygiene in Iowa through the procedure of licensure by credentials:

**11.6(1)** Applications of licensure by credentials to practice dental hygiene in this state shall be made to the board on the form provided by the board and must be completely filled out.

**11.6(2)** Applications must be filed with the board along with:

- a. Satisfactory evidence of graduation from an accredited school of dental hygiene approved by the board.
- b. Evidence of successful completion of the examination of the Joint Commission on National Dental Examinations with resulting scores, or evidence of having passed a written examination that is comparable to the examination given by the Joint Commission on National Dental Examinations.
- c. Evidence that the applicant has not failed the clinical examination of Central Regional Dental Testing Service or comparable state board examination within the last three years.
- d. Evidence of a current, valid license to practice dental hygiene in another state, territory or district of the United States issued upon clinical examination.
- e. Certification by the state board of dentistry, or equivalent authority, from a state in which applicant has been licensed for at least three years immediately preceding the date of application and evidence of having engaged in the practice of dental hygiene in that state for three years immediately preceding the date of application or evidence of practice satisfactory to the board.
- f. Certification by the state board of dentistry or equivalent authority in which applicant has engaged in the practice of dental hygiene that the applicant has not been the subject of final or pending disciplinary action.
- g. List of professional societies or organizations of which the applicant is a member.
- h. Statement as to any claims, complaints, judgments or settlements made with respect to the applicant arising out of the alleged negligence or malpractice in rendering professional services as a dental hygienist.
- i. Evidence that the state, territory or district from which the applicant comes, extends licensure without examination to Iowa dental hygienists who hold a current license and graduated from an accredited dental hygiene school. Submission of a copy of the dental hygiene licensing law and regulations of the jurisdiction will satisfy this requirement.
- j. The fee for licensure by credentials as specified in 650—Chapter 15 of these rules shall be made payable to the Iowa State Board of Dental Examiners. Applications considered by the board are nonrefundable.

k. Evidence that the applicant possesses a valid certificate in a nationally recognized course in cardiopulmonary resuscitation.

**11.6(3)** Applicant shall appear for a personal interview conducted by the board by request only.

**11.6(4)** The board may also require such examinations as necessary to evaluate the applicant for licensure by credentials, including jurisprudence examination.

**11.6(5)** Applications must be signed and verified as to the truth of the statements contained therein. The license, if issued, may be revoked upon evidence of misinformation or substantial omission. All information given will be investigated for verification. A minimum of 60 days will be required for the investigation.

This rule is intended to implement Iowa Code section 147.80 and chapter 153.

**650—11.7(153) Character references.** The board may require any applicant to submit two character references from persons who are not licensed members of the profession.

This rule is intended to implement Iowa Code section 147.3.

**650—11.8(153) Felonies.** The board may consider the past felony record of any applicant if the felony conviction relates to the practice of dentistry or dental hygiene.

This rule is intended to implement Iowa Code sections 147.3 and 147.10.

**650—11.9(147) Licensure denied—appeal procedure.** An applicant who has been denied licensure by the board may appeal the denial and request a hearing on the issues related to the licensure denial by serving a notice of the appeal and request for hearing upon the executive director not more than 30 days following the date of the mailing of the notification of licensure denial to the applicant or not more than 30 days following the date upon which the applicant was served notice if notification was made in the manner of service of an original notice. The hearing and subsequent procedures shall be considered a contested case hearing and shall be governed by the procedures outlined in 650—Chapter 51.

This rule is intended to implement Iowa Code sections 147.3, 147.4 and 147.29.

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